

NORTHERN MAINE COMMUNITY COLLEGE
REQUEST FOR PROPOSAL
Plumbing Service Work
March 2024

Northern Maine Community College is currently accepting proposals for contracted plumbing service work on campus. The contract will be for a potential of 3-year period with potential to renew for 2 additional 1-year periods. The college is looking for a plumbing contractor to provide scheduled and emergency service. This work would consist of scheduled projects or service work including but not limited to installation or repair of commercial bathroom and kitchen plumbing fixtures, unplugging building drain lines.

This work would be conducted during standard business hours Monday thru Friday. In addition to the schedule project and repair work the college is requesting for a proposal for emergency call in repairs requiring rapid response which could happen during nights and weekends. The college is requesting the proposals to be done on an hourly rate. Billing will be done on a per job on a time and materials basis.

Contractor Responsibilities:

- Site Visit
- Determine existing conditions
- Coordinate exact locations
- Provide cleanup for associated work
- Obtain all required permits
- Follow all applicable OSHA and DEP rules and regulations
- Provide all required OSHA documentation (programs, procedures, etc)

SELECTION CRITERIA

Factor	Weight
Total proposed price and billing rates	35%
Experience	20%
Pertinence and Quality of References	20%
Compatibility with College standards and practices	20%
Proposal Quality, Detail and Organization	5%

Proposals are due back to the college by March 15, 2024. Bids received after that time will not be accepted. If you have any questions concerning this request please direct them to Lee Griffin (207) 227-4937 or email lgriffin@nmcc.edu or Julie Edgecomb-Clark njedgeco@nmcc.edu.

Proposals can be emailed lgriffin@nmcc.edu and njedgeco@nmcc.edu

The college reserves the right to reject any or all bids.
This RFP shall be referenced in, and considered part of, any final contract.
See attached Notice to Bidders.

**NORTHERN MAINE COMMUNITY COLLEGE
REQUEST FOR PROPOSAL
Plumbing Service Work**

To: Northern Maine Community College – Purchasing
33 Edgemont Drive
Presque Isle, ME 04769

From: Contact Person (Print and Sign) _____

Company/Address: _____

Phone #: _____ Fax #: _____

Email: _____

Having carefully examined:

Plumbing service work RFP, including its attachments, and completed a site visit. We, the undersigned, propose to perform the services described in the amount of:

January 1, 2023 thru December 31, 2023

Schedule Project and Repair Hourly Rate

Licensed Master Plumber \$ _____ per hour
Helper \$ _____ per hour

Emergency Service Work Hourly Rate

Licensed Master Plumber \$ _____ per hour
Helper \$ _____ per hour

January 1, 2024 thru December 31, 2024

Schedule Project and Repair Hourly Rate

Licensed Master Plumber \$ _____ per hour
Helper \$ _____ per hour

Emergency Service Work Hourly Rate

Licensed Master Plumber \$ _____ per hour
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January 1, 2025 thru December 31, 2025

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Licensed Master Plumber \$ _____ per hour
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Emergency Service Work Hourly Rate

Licensed Master Plumber \$ _____ per hour
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NOTICE TO VENDORS AND BIDDERS:

STANDARD TERMS AND CONDITIONS APPLICABLE TO ALL MCCS CONTRACTS

The following standard contracting terms and conditions are incorporated and shall become a part of any final contract that will be awarded by any college or other operating unit of the Maine Community College System (collectively "MCCS"). These terms and conditions derive from the public nature and limited resources of the MCCS. MCCS DOES NOT AGREE TO:

1. Provide any defense, hold harmless or indemnity;
2. Waive any statutory or constitutional immunity;
3. Apply the law of a state other than Maine;
4. Procure types or amounts of insurance beyond those MCCS already maintains or waive any rights of subrogation;
5. Add any entity as an additional insured to MCCS policies of insurance;
6. Pay attorneys' fees, costs, expenses or liquidated damages;
7. Promise confidentiality in a manner contrary to Maine's Freedom of Access Act;
8. Permit an entity to change unilaterally any term or condition once the contract is signed; and
9. Automatic renewals for term(s) greater than month-to-month.

By submitting a response to a Request for Proposal, bid or other offer to do business with MCCS, YOUR ENTITY UNDERSTANDS AND AGREES THAT:

1. The above standard terms and conditions are thereby incorporated into any agreement entered into between MCCS and your entity; that such terms and condition shall control in the event of any conflict with such agreement; and that your entity will not propose or demand any contrary terms;
2. The above standard terms and conditions will govern the interpretation of such agreement notwithstanding the expression of any other term and/or condition to the contrary;
3. Your entity will not propose to any college or other operating unit of the MCCS any contractual documents of any kind that are not in at least 11-point font and completely contained in one Word or PDF document, and that any references to terms and conditions, privacy policies or any other conditions referenced outside of the contract will not apply; and
4. Your entity will identify at the time of submission which, if any, portion or your submitted materials are entitled to "trade secret" exemption from disclosure under Maine's Freedom of Access Act; that failure to so identify will authorize MCCS to conclude that no portions are so exempt; and that your entity will defend, indemnify and hold harmless MCCS in any and all legal actions that seek to compel MCCS to disclose under Maine's Freedom of Access Act some or all of your submitted materials and/or contract, if any, executed between MCCS and your entity.