

Northern Maine Community College
2022 Floor Replacements
Request for Proposals
April 2022

Northern Maine Community College is currently seeking proposals for the installation of approximately 2,500 sq/ft LVT flooring. The College has selected Mannington Nature's Paths Select LVT tile flooring and Armstrong Color-Integrated cove base. Interested bidders must complete and submit the 2022 Floor Replacements Bid Form. As an alternate, vendors may propose equivalent products to be considered.

- The Vendor shall furnish all labor, materials and equipment required to complete the project.
- The Vendor shall be responsible for the floor preparation per flooring manufacturers' specifications. Provide samples of tiles for selection.
- The Vendor shall provide and install all transitions required. Provide samples of transitions for selection.
- Provide removal of all existing flooring and cleanup of all areas. The Vendor is also responsible for the disposal of any waste materials related to the installation.
- Meet all the flooring manufacturers' specifications for the installation of the flooring.

The selected bidder must follow all job-related requirements such as:

- Follow all applicable OSHA, State, and City regulations
- Provide all required OSHA documentation (programs, procedures, etc.)
- Provide insurance certificate and workers compensation information.

Color and flooring selections will be made after vendor selection.

Proposals will be reviewed and a selection will be made using the following criteria:

Factor	Weight
Total proposed price	65%
Quality of product proposed	25%
Completeness of proposal	10%

Proposals are due back to the college no later than April 29, 2022 at 2:00pm. If you have any questions concerning this bid please direct them to Julie Edgecomb-Clark at jeclark@nmcc.edu or 768-2714. Questions and responses will be posted on our website: <http://www.nmcc.edu/about-nmcc/news-info/rfps/>. It is the vendors' responsibility to check this site for updates. The contract will be awarded on or before May 6, 2022. The project must be completed by August 12, 2022. Bids can be e-mailed to jeclark@nmcc.edu, or sent to:

Northern Maine Community College
Julie Edgecomb-Clark – 2022 Floor Replacements
33 Edgemont Drive
Presque Isle, ME 04769

This RFP shall be referenced in, and considered part of, any final contract.
The college reserves the right to reject any or all bids.
Please see attached Notice to Bidders.

**Northern Maine Community College
2022 Floor Replacements
Bid Form**

To: Northern Maine Community College – Purchasing
33 Edgemont Drive
Presque Isle, ME 04769

From: _____

Having carefully examined:

Northern Maine Community College **2022 Floor Replacements** Request for
Proposals, related documents/correspondence and tile specifications

Total for LVT floor tile, cove base, and installation 3 rd Floor Martin Area:	
<i>**product specifications must be included with proposal**</i>	

Signed by:

Bids Due: April 29, 2022 at 2:00pm
Project Completion: August 12, 2022

3rd Floor Martin Building



**NOTICE TO VENDORS AND BIDDERS:
STANDARD TERMS AND CONDITIONS APPLICABLE TO ALL MCCS CONTRACTS**

The following standard contracting terms and conditions are incorporated and shall become a part of any final contract that will be awarded by any college or other operating unit of the Maine Community College System (collectively "MCCS"). These terms and conditions derive from the public nature and limited resources of the MCCS. **MCCS DOES NOT AGREE TO:**

1. Provide any defense, hold harmless or indemnity;
2. Waive any statutory or constitutional immunity;
3. Apply the law of a state other than Maine;
4. Procure types or amounts of insurance beyond those MCCS already maintains or waive any rights of subrogation;
5. Add any entity as an additional insured to MCCS policies of insurance;
6. Pay attorneys' fees; costs, including collection costs; expenses or liquidated damages;
7. Promise confidentiality in a manner contrary to Maine's Freedom of Access Act;
8. Permit an entity to change unilaterally any term or condition once the contract is signed;
9. Automatic renewals for term(s) greater than month-to-month;
10. Limitations on MCCS' recovery of lawful damages incurred as a result of breach of the contract;
11. Limitation of the time period under which claims can be made or actions brought arising from the contract;
12. Vendor's terms prevailing over MCCS' standard terms and conditions, including addenda; and
13. Unilateral modifications to the contract by the vendor.

BY SUBMITTING A RESPONSE TO A REQUEST FOR PROPOSAL, BID OR OTHER OFFER TO DO BUSINESS WITH MCCS, **YOUR ENTITY UNDERSTANDS AND AGREES THAT:**

1. The above standard terms and conditions are thereby incorporated into any agreement entered into between MCCS and your entity; that such terms and condition shall control in the event of any conflict with such agreement; and that your entity will not propose or demand any contrary terms;
2. The above standard terms and conditions will govern the interpretation of such agreement notwithstanding the expression of any other term and/or condition to the contrary;
3. Your entity will not propose to any college or other operating unit of the MCCS any contractual documents of any kind that are not in at least 11-point black font on a white background and completely contained in one Word or PDF document, and that any references to terms and conditions, privacy policies or any other conditions referenced outside of the contract will not apply; and
4. Your entity will identify at the time of submission which, if any, portion or your submitted materials are entitled to "trade secret" exemption from disclosure under Maine's Freedom of Access Act; that failure to so identify will authorize MCCS to conclude that no portions are so exempt; and that your entity will defend, indemnify and hold harmless MCCS in any and all legal actions that seek to compel MCCS to disclose under Maine's Freedom of Access Act some or all of your submitted materials and/or contract, if any, executed between MCCS and your entity.