

**Northern Maine Community College**  
**Custodial and Cleaning Services**  
**Request for Proposal**

October 25, 2021

**Q1: I was reading through the RFP and wasn't sure if services were to be completed 5 days a week or 7 days a week?**

R1: Currently 3 contracted custodial personnel work Sunday thru Thursday 3PM -11 PM and 1 contracted custodian from 7 AM to 4:00 PM Mon – Friday

**Q2: the RFP states there is a campus map and building information attached to the RFP and I cannot seem to find anything other then the Required Cleaning Areas in Table 1**

R2: The map and descriptions have been added to the website.

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October 28, 2021

The Custodial and Cleanings Services public walk-through commenced on October 26, 2021 at 2 pm. Two contractors were represented at the optional walk-through.

- In contractor areas hand sanitizer dispensers need to be monitored and refilled. NMCC supplies product
- In Christie 2<sup>nd</sup> floor Hallway NMCC staff cleans rooms 204 & 205, but the opposite side of the hallway is the responsibility of the contracted cleaner
- In the Gymnasium, a responsibility of the contractor, the special product required for cleaning the floor will be provided by NMCC
- The Wellness Center locker rooms must be done daily after the Wellness Center is closed (currently 7pm)
- In the Mailman Building the paper towel and Gojo must be filled by the contractor, but NMCC supplies the products.

**Q3: Are supplies required to be green?**

R4. No

**Q5. When are strip & Wax required in mailman?**

R5. Annually, between May and August.

**Q6. Is there a janitors closet downstairs in the Mailman Building?**

R6. No. There is a custodial cabinet in the first floor hallway, and a fast draw in the Automotive Technology Lab area.

**Q7. Would you please provide a detailed outline of the janitors' closets for all areas that are the contractor's responsibility?**

- R7.     1.  Edmunds Building Hallway  
          2.  Christie Lobby Rear Entrance Hallway  
          3.  Business Hallway  
          4.  Mailman Trades 2<sup>nd</sup> Floor  
          5.  Snow Hall 1<sup>st</sup> and 2<sup>nd</sup> Floors  
          6.  Aroostook Hallway

**Q8. Would you please detail all dumpster locations for the areas that are the contractor's responsibility?**

R8. There are dumpsters located outside of each building as detailed below.

1.  Outside wind power, electric, and precision machining lab wing
2.  Outside of carpentry
3.  Outside of plumbing and heating area
4.  Outside of auto collision
5.  Rear entrance of Snow Hall
6.  Across street from Aroostook Hall
7.  Loading dock area for Reed Commons

**Q9. Does a service take care of our runway mats or are they are cleaned by the custodial contractor?**

R9. The runway mats are the responsibility of the contractor for areas they clean.

**Q10. Is the custodial contractor allowed to bring in a scissor lift to clean the Akeley Center glass?**

R10. Yes, with proof of related training on the equipment.

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November 1, 2021

**Q11. Is there a specific list as to what consumables that the contractor is responsible for? IE: Toilet paper, paper towels, soap, cleaning products etc.**

R11. Please refer to the Custodial and Cleaning Services Request for Proposals section V. Cleaning Specifications

**Q12. What is the current contract price annually and is it broken down by building?**

R12. For Fiscal Year 21 Custodial and Cleaning Services totaled \$144,762.49. The contract is not broken down by building.

