

Northern Maine Community College
REQUEST FOR PROPOSAL
Snow Removal 2026 - Plowing and Walkway

Northern Maine Community College is currently requesting proposals for assistance with the snow removal for the upcoming winter seasons through September 30, 2029. The initial contract period will be for 3 years and may be extended, at the discretion of the College, for two additional one-year terms. Please see the attached map for details on the areas for which the selected contractor will be responsible. There are 2 removal categories: 1) Plowing & 2) Walkway Snow Removal. Contractors are NOT required to bid on both categories. Up to 2 contractors will be selected – 1 for each category. Contractors who opt to submit proposals for both categories may not be selected for both, and must bid accordingly. Discounts that apply if a contractor is awarded the contract for both categories can be noted in the proposal.

- **Category 1, Plowing:** All snow removal must be completed for the selected areas by 5:00am. Contractors must clearly define parameters for a trip, and describe considerations for trips per storm. Plow areas will not receive salt and/or sand.

Proposals must also include plowing for the College's Truck Driving Range as indicated on the attached map (on Airport Drive).

- **Category 2, Walkway snow removal:** Main Entrance (indicated on map) must be cleared & salted by 5am, remaining areas must be completed by 6:30am. Areas includes sidewalks, stairs, and building entrances in areas indicated on attached map. Salt entrances to 50 feet from building with concrete and landscape safe salt, sand sidewalks more than 50 feet from building.

Proposals must include a cost per trip for daytime call-in Category 2 snow removal, and an estimated response time.

Proposals must include a cost per trip for SALT ONLY Category 2 trips.

Contractor(s) shall coordinate with NMCC staff and other snow removal contractors to ensure the campus snow removal has been completed to the satisfaction of NMCC.

Snow dump areas must be pre-approved by the College prior to the plowing season.

Proposals must detail information regarding years of experience handling clients of similar size and scope. References may be requested and checked if deemed necessary by the College.

One vendor will be selected based the following factors:

Factor	Weight
Per trip proposed plowing price (Category 1)	35%
Per trip walkway snow removal and salt (Category 2)	35%
Estimated response time for call-in services	20%
Quantity/frequency/relevance of similar clients	5%
Proposal Quality, Detail and Organization	5%

Contract pricing may be reviewed annually by the College and the successful contractor. Any adjustment to pricing must be supported by reasonable comparisons and/or other relevant cost considerations and must be mutually agreed to. In the absence of mutual agreement, the existing contract may be cancelled subject to the terms and conditions of the agreement.

If you have questions concerning this request for proposals or would like a site visit, please contact Julie Edgecomb-Clark at 768-2760 or jedgecomb@mainecc.edu. Vendor walk-throughs will be scheduled upon request.

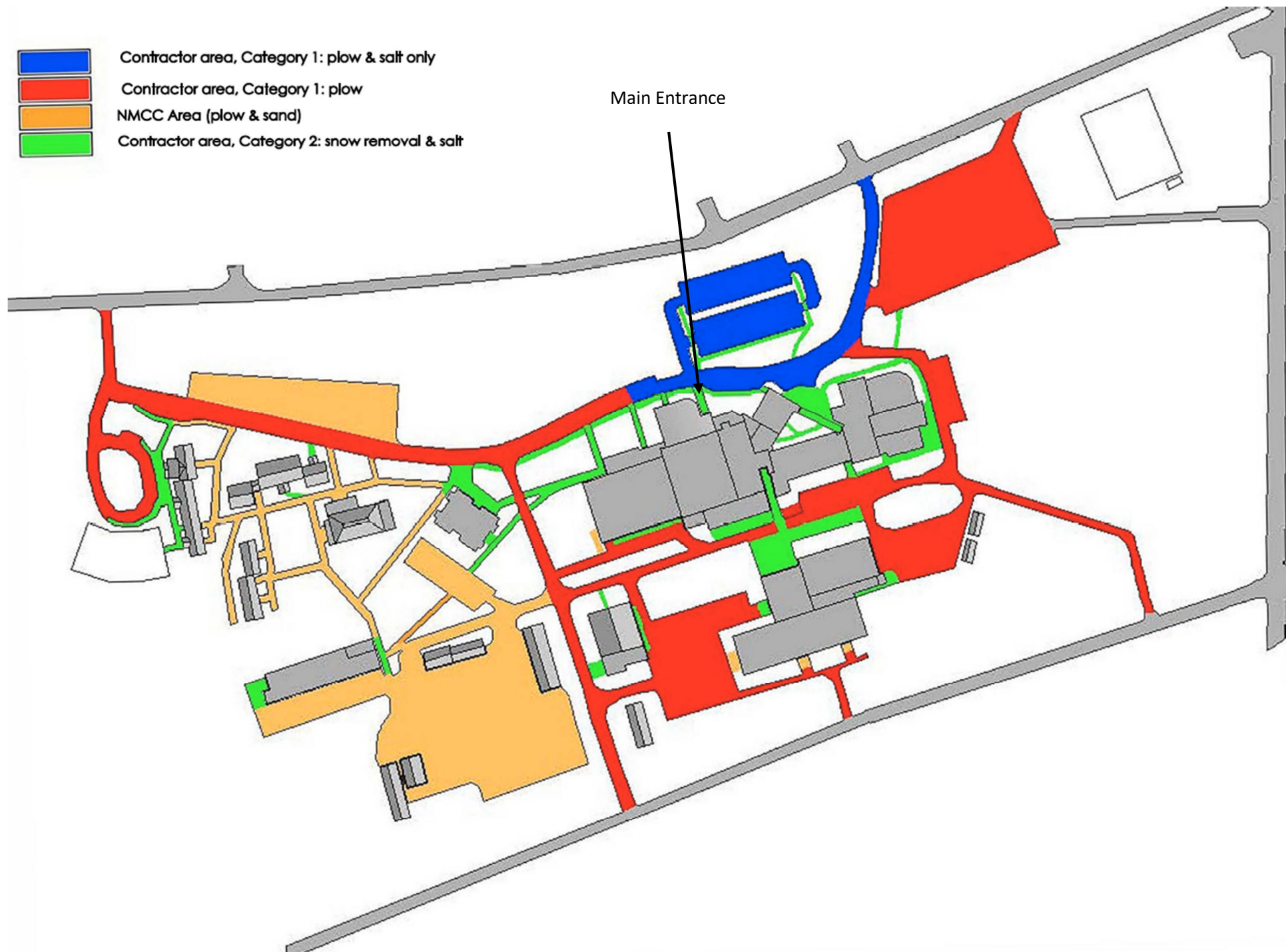
Bids are due back to the college September 4, 2026 at 2:00 pm. Proposals must include the attached bid form. Any questions concerning this bid can be addressed to Julie Edgecomb-Clark at 768-2760. Bids can be emailed to jedgecomb@mainecc.edu or mailed to:

Northern Maine Community College
Snow Removal RFP
33 Edgemont Drive
Presque Isle, ME 04769

The college reserves the right to reject any or all bids.
This RFP shall be referenced in, and considered part of, any final contract.
See attached Notice to Bidders.

- Contractor area, Category 1: plow & salt only
- Contractor area, Category 1: plow
- NMCC Area (plow & sand)
- Contractor area, Category 2: snow removal & salt

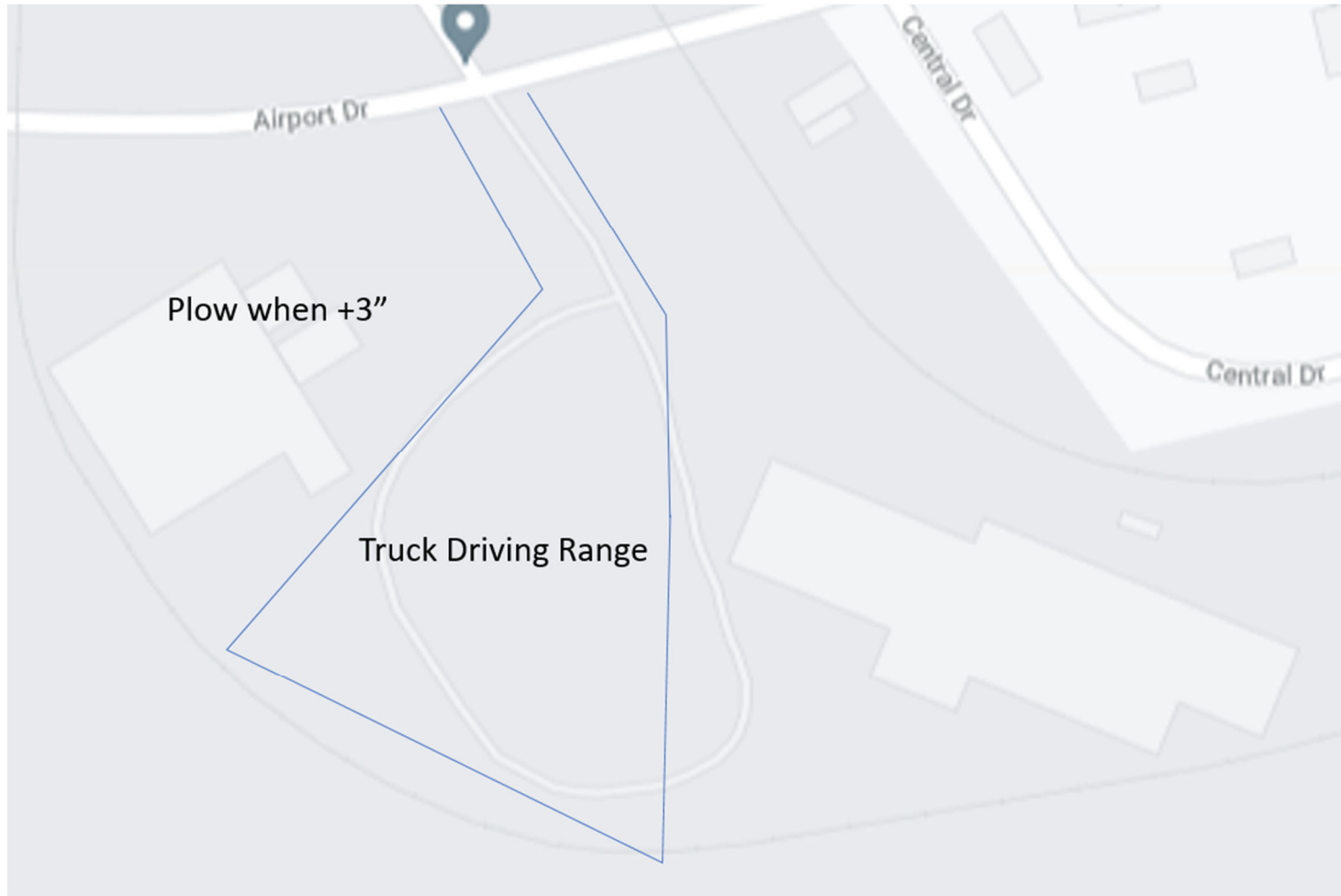
Main Entrance



Northern Maine Community College

Snow Removal

Truck Driving Range Area



**NOTICE TO VENDORS AND BIDDERS:
STANDARD TERMS AND CONDITIONS APPLICABLE TO ALL MCCS CONTRACTS**

The following standard contracting terms and conditions are incorporated and shall become a part of any final contract that will be awarded by any college or other operating unit of the Maine Community College System (collectively “MCCS”). These terms and conditions derive from the public nature and limited resources of the MCCS. **MCCS DOES NOT AGREE TO:**

1. Provide any defense, hold harmless or indemnity;
2. Waive any statutory or constitutional immunity;
3. Apply the law of a state other than Maine;
4. Procure types or amounts of insurance beyond those MCCS already maintains or waive any rights of subrogation;
5. Add any entity as an additional insured to MCCS policies of insurance;
6. Pay attorneys’ fees; costs, including collection costs; expenses or liquidated damages;
7. Promise confidentiality in a manner contrary to Maine’s Freedom of Access Act;
8. Permit an entity to change unilaterally any term or condition once the contract is signed;
9. Automatic renewals for term(s) greater than month-to-month;
10. Limitations on MCCS’ recovery of lawful damages incurred as a result of breach of the contract;
11. Limitation of the time period under which claims can be made or actions brought arising from the contract;
12. Vendor’s terms prevailing over MCCS’ standard terms and conditions, including addenda; and
13. Unilateral modifications to the contract by the vendor.

BY SUBMITTING A RESPONSE TO A REQUEST FOR PROPOSAL, BID OR OTHER OFFER TO DO BUSINESS WITH MCCS, **YOUR ENTITY UNDERSTANDS AND AGREES THAT:**

1. Your entity will identify at the time of submission which, if any, portion or your submitted materials are entitled to “trade secret” exemption from disclosure under Maine’s Freedom of Access Act; that failure to so identify will authorize MCCS to conclude that no portions are so exempt; and that your entity will defend, indemnify and hold harmless MCCS in any and all legal actions that seek to compel MCCS to disclose under Maine’s Freedom of Access Act some or all of your submitted materials and/or contract, if any, executed between MCCS and your entity;
2. The above standard terms and conditions are thereby incorporated into any agreement entered into between MCCS and your entity; that such terms and condition shall control in the event of any conflict with such agreement; and that your entity will not propose or demand any contrary terms;
3. The above standard terms and conditions will govern the interpretation of such agreement notwithstanding the expression of any other term and/or condition to the contrary; and
4. Your entity will not propose to any college or other operating unit of the MCCS any contractual documents of any kind that are not in at least 11-point black font on a white background and completely contained in one Word or PDF document, and that any references to terms and conditions, privacy policies or any other conditions referenced outside of the contract will not apply.

Signature: _____

Date: _____

Bid Form
Snow Removal 2026
Northern Maine Community College

To: Northern Maine Community College – Purchasing
33 Edgemont Drive
Presque Isle, ME 04769

From: _____

Contact name & number: _____

Having carefully examined:

- A. The Snow Removal 2026 Request for Proposal including its attachments
- B. A site visit (if deemed necessary by contractor)

We, the undersigned, propose to perform the services described in the amount of:

Category 1, plowing	\$	_____
Category 1, plowing, Truck Driving Range	\$	_____
Category 2, walkway snow removal	\$	_____
Category 2, cost per trip, daytime call-in	\$	_____
Category 2, estimated call-in response time	\$	_____
Category 2, salt only	\$	_____
Years experience		_____ _____

Signed by: _____

Bids Due: September 4, 2026 at 2:00 pm