



# ACCOUNTING



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## PROGRAM PURPOSE

The accounting program focuses on current trends while providing the graduate with the knowledge and skills required in today's multifaceted business world. You'll learn in an innovative, educational environment from faculty members who have worked in business and accounting. This associate degree program focuses on entry-level skills and covers many important aspects of the field such as corporate accounting, payroll, taxation, computerized accounting, and information technology.

*NMCC's accounting program is accredited by the Accreditation Council for Business Schools and Programs (ACBSP). The accreditation represents the achievement of meeting the national standards established for associate degree-granting business programs.*

**Many graduates continue their education and successfully pass the national CPA exam to become Certified Public Accountants.**

## CAREER OPPORTUNITIES

Graduates of this program will be prepared for entry level positions at:

- accounting firms
- small businesses
- manufacturing firms
- banks
- government agencies
- hospitals
- school systems
- churches
- school systems

*In addition to providing knowledge and skills for employment, the accounting program prepares students to continue their education at a four-year college or university.*



**Sample courses include *Business Law, Federal Taxation, and Spreadsheet Applications.***

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## APPLICATION PROCEDURE

*The following procedures constitute the admissions process:*

1. An application form must be submitted accompanied by a non-refundable \$20 application fee.
2. An official high school transcript must also be submitted (current seniors' transcripts should include completed ranking periods).
3. HiSET/GED test scores must be submitted by applicants who are not high school graduates.
4. Official college transcripts must be submitted by applicants who have attended other colleges or post-secondary schools.
5. Placement testing or appropriate SAT scores, individual interviews and campus tours are required, in most cases, prior to being admitted.
6. Admissions decisions are made as quickly as possible once a candidate's file is complete.
7. Accepted applicants are required to make a deposit within thirty days of acceptance. Students requesting on campus housing are required to submit an additional deposit to reserve space in the residential complex.

***High-demand field!***

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## 2017-2018 Curriculum

### Associate in Applied Science Degree Program

<b>First Semester</b>		<b>C</b>	<b>L</b>	<b>CR</b>
ACC 111	Principles of Accounting I	4	0	4
BUS 117	Business Law	3	0	3
CIS 105	Intro. to PC Operating Systems	1	0	1
CIS 113	Intro. to Microcomputer Apps.	3	0	3
ENG 111	English Composition	3	0	3
MAT 115	Business Mathematics	3	0	3
		17	0	17

<b>Second Semester</b>		<b>C</b>	<b>L</b>	<b>CR</b>
◆ ACC 121	Principles of Accounting II	4	0	4
CIS 108	Spreadsheet Applications	3	0	3
COM 212	Business Communications I	3	0	3
MAT 125	College Algebra	3	0	3
	Humanities Elective	3	0	3
		16	0	16

<b>Third Semester</b>		<b>C</b>	<b>L</b>	<b>CR</b>
◆ ACC 211	Intermediate Accounting I	4	0	4
◆ ACC 214	Federal Taxation I	3	0	3
◆ ACC 234	Accounting Info Systems I	3	0	3
CIS 129	Database Applications	3	0	3
COM 111	Speech	3	0	3
ECO 213	Macroeconomics	3	0	3
		19	0	19

<b>Fourth Semester</b>		<b>C</b>	<b>L</b>	<b>CR</b>
◆ ACC 221	Intermediate Accounting II	4	0	4
◆ ACC 225	Federal Taxation II	3	0	3
◆ ACC 242	Accounting Info Systems II	3	0	3
BUS 106	Effective Customer Service	3	0	3
	Business Elective	3	0	3
		16	0	16

**TOTAL REQUIRED** 68

◆ Major courses; a minimum grade of "C" or 2.0 required.

NMCC is an equal opportunity/affirmative action institution and employer.  
For more information, please call 768-2791.

**207-768-2785**

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